



- A Comprehensive Guide for Businesses

CERTIFICATE IN BUSINESS TAXATION

(Empower Your Business Through Practical Tax Solutions)

Suitable for all - Manufacturers, Distributors, Wholesalers, Retailers and Service Providers (Under Income Tax and Federal/Provincial Sales Tax Laws)

Improve compliance, avoid undue taxes and litigation

Course Objectives

This intensive 4 weeks course is designed to empower business owners like you and your staff handling your tax matters with the practical tax knowledge and skills needed to confidently manage your tax obligations. Through hands-on training, real-world case studies and expert guidance, you'll gain a deep understanding and practical application of income tax and sales tax rules and regulations, learn how to accurately prepare and file returns and navigate departmental proceedings like audits, assessments and physical visits of officers at your business premises with or without notice. Take control of your tax matters, minimize undue burden of taxes & litigation and ensure compliance with confidence.

If you are tired of feeling lost in the complexities of taxes? This practical course will equip you with the essential knowledge and skills to handle your income tax and sales tax matters effectively. Join us and get the tools to minimize penalties, optimize tax planning and make your business more tax compliant.

Hands-on Tax Training for Business Success

About Softax

Softax (Private) Limited has been established in 1997 with an objective to part with affordable quality training in the field of Taxation & Corporate laws, Internal Audit, Accounting and Finance etc. by introducing a unique teaching concept of "learning for solutions". Today Softax is proud to have trained over 32,000 Corporate Executives and arranged more than 900 workshops and short courses.



Lahore

Monday & Tuesday - 6 PM to 9 PM
Batch starting from **21st April** 2025
at Softax House, Lahore
Call: 0300-0090835



Live Online

Join live through webinar on
Monday & Tuesday - 6 PM to 9 PM
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Online Recorded

Join from your home or office
through Recorded Lectures
available on time & days of your choice
Call: 0300-0090835

From Compliance to Control: Mastering Business Taxation



Unlock Tax Savings: Strategies for Business Growth

INCOME TAX ESSENTIALS

[2 weeks - 2 days a week, 3 hours a day]

- Income Tax Fundamentals and Key Concepts
- Tax Registration Requirements and Obligations
- Taxpayer Rights and Safeguards
- Understanding Tax Official Powers and Limitations
- Handling day to day business transactions in compliance with applicable provisions
- FBR Online Integration: Requirements and Procedures
- Calculating Taxable Income of Business, Property and other
- Withholding Tax: Rules and Procedures
- Preparing and Filing Income Tax Returns
- Handling Departmental Notices, Physical Visits, and Audits
- Preparation of the case to present before Tax authorities
- Insights from Superior Court Judgments and Directives

SALES TAX MASTERY

[1 weeks - 2 days, 3 hours a day]

- Introduction to Federal & Provincial Sales Tax Laws
- VAT Mechanism and Tax Scope on Goods/Services
- Input Tax Adjustment and Record Keeping
- Sales Tax Registration and Return Filing
- Point of Sale (POS) Integration with FBR
- Audit, Assessment, and Appeal Procedures
- Handling Departmental Audits, Assessments, and Physical Visits
- Insights from Superior Court Judgments and Directives

TAX PLANNING & COMPLIANCE FOR BUSINESSES

[1 weeks - 2 days, 3 hours a day]

- Tax Planning Strategies for Business Owners
- Avoiding Penalties and Extra Taxes
- Understanding Tax Compliance Requirements
- Effective Communication with Tax Advisors, which records and information is to be provided with formats
- Effective communication with Tax Authorities
- Record Keeping Best Practices

Course Facilitators

Navigate Taxes with Confidence: A Hands-On Approach



Noman Iftikhar Khawaja (Tax & Management Consultant)

Mr. Noman is a renowned facilitator & trainer in the field of taxation with his success track spanning over three decades. Moreover, he also heads "Softax Consulting" a firm dedicated for the past three decades to join Tax Advisory & Compliance together with real life practical problems. He is also heading Softax (Private) Limited as CEO providing web based Online Taxation Support Services and Corporate Trainings.



Abdul Qadir Khan (Advocate, MBA, LL.M)

Mr. Abdul Qadir Khan is director at Softax associated since 2008 and conducted a number of workshops, seminars and short courses on Income tax, sales tax and corporate matters, he specialized in E-filing of returns and statements under Federal and Provincial Laws including SECP. He is also handling income tax and sales tax cases of Softax's clients from tax planning to adjudication and appellate levels.



Fee for complete course: Rs. 29,995
(Inclusive of Sales Tax, Lectures, Venue, Course material, Certificate and refreshment.)

For more details, contact:

Mustafa Yousuf (Coordinator)
Cell: 0300-0090835
Email: training@softax.com.pk

Softax House, 51/A-2,
Lawrance Road, Lahore.
Phone: 042-36312148

