SOFTAX
real time taxation support

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Nine Weeks Practical Training Course

Certificate in Taxation Laws

Updated Income Tax & Federal / Provincial Sales Tax Laws
134-Batch Starting From 25-February-2019

About **Softax**

Softax (Private) Limited has been established in 1997 with an objective to part with affordable quality training in the field of Taxation & Corporate laws, Internal Audit, Accounting and Finance etc. by introducing a unique teaching concept of "learning for solutions". Today Softax is proud to have trained over 28,000 Corporate Executives through more than 800 workshops and short courses.

Softax **Mission**

At "Softax" we strive to create value for our students/participants through delivery of quality education and training based on practical solutions by dedicated professionals and staff. We optimally utilize our resources in order to achieve the highest level of stakeholders' satisfaction; while maximizing professional education advancement and generating a competitive economic return.

About **CTL**

Considering the need of business community, corporate employees, Lawyers, Tax Consultants and others involved directly or indirectly in taxation matters, Softax is offering a course of 9 weeks duration "Certificate in Taxation Laws (CTL)", with an aim to equip the participants to handle with confidence their tax matters in a professional way, like, strategic tax planning, manual and electronic preparation and submission of returns/statements, e-filing procedures, maintenance of records, computation of taxable amounts, handling notices, audit, assessment, appeals and other day to day practical issues relevant to Income tax, Federal & Provincial Sales Tax Laws.

What does **CTL aims at ?**

- To provide in-depth knowledge of updated Income Tax & Federal / Provincial Sales Tax Laws
- To provide requisite knowledge of the Companies Act, 2017 for handling day to day matters of a company.
- To enlighten all major aspects of respective tax statutes and develop skills for making strategic tax planning,
- To deliver comprehensive knowledge of the statues through hands-on-training, practical examples and case studies,
- To develop reasonable practical skills for maintenance of records in accordance with the provisions of Income Tax, Federal / Provincial Sales Tax, Federal Excise and Corporate Laws,
- To give confidence in handling day to day matters involved in Taxation like; manual and electronic preparation and submission of returns/statements, calculation of taxable values, handling notices, audit, assessment and appeals.
- To enable the participants to handle day to day tax matters of their own business, employer, clients etc. in a professional way.

Certificate in Taxation Laws Stream

Income Tax Law 4 Week

Sales Tax Laws 4 Week

Free

Corporate & Other (One week)

Certificate in **Income Tax Law**

1. Introduction to income tax law
2. Constitutional right of a taxpayer
3. Computation of taxable income under the heads:
    a. Salary
    b. Business
    c. Property
    d. Capital gain
    e. Other sources, and
    f. Presumptive tax regime
4. Understanding of other important provisions of the law including but not limited to:
    a. Advance tax u/s 147
    b. Unexplained investment u/s 111
    c. Minimum, Corporate & Alternate Corporate Tax u/s 113 &113C
5. Withholding tax matters
    a. Section wise understanding
    b. Transaction wise rates, exemption and clarification
    c. Section wise principles for adjustment of tax
    d. Right & duties of withholding agent
    e. Withholding Tax in the eyes of superior courts
6. Income Tax return & withholding statements
    a. Preparation & submission of income tax return
    b. Preparation & submission of withholding statements
7. Handling departmental notices
8. Techniques to handle departmental audit (withholding & other)
9. Assessment
    a. Original assessment u/s 120
    b. Best judgment assessment u/s 121
    c. Amendment of assessment u/s 122
10. Practical procedure involve in claiming refunds
11. Transaction between associates
12. Appeal procedure
13. Default surcharge penalties & prosecution
14. Tax saving opportunities
15. All above with practical examples, cases studies and superior courts' judgments

Fee: 8,000/- + PST
Duration: 4-weeks (twice a week) (Monday & Tuesday) 6 pm to 9 pm

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Certificate in **Sales Tax Laws**

1. Constitutional validity and Introduction to Federal & Provincial sales tax laws
2. VAT mechanism
3. Scope of tax on goods
    a. Taxability
    b. Registration requirements and determination of tax liability for Importer, Manufacturer, Wholesaler, Distributor, Retailer and Exporter etc)
    c. Concept of Extra Tax, Further Tax & Retail Price items with practical examples
4. Scope of tax on services
    a. Taxability & Taxable services under all the provincial Laws
    b. Person liable to pay tax and concept of reverse charge with practical examples
5. Withholding taxes under Federal and Provincial Laws
6. Adjustment of Input tax Federal against Provincial and vice versa
    a. Which input tax is available to supplier of goods and services?
    b. Dealing with reduce rate goods and services
    c. Circumstances where input taxes under Federal & Provincial Sales Tax Laws are not available for adjustment
7. Sales Tax Record
    a. Understanding of sales tax record
    b. Specimens of sales tax invoice, purchase/sale/stock registers, debit/credit notes and other record
    c. Preparation of all records using MS Excel
8. Requirments and Procedure for Sales Tax Registration under Federal and Provincial Laws
9. Handling departmental proceedings under Sales Tax Laws
10. Sales Tax Returns under Federal and Provincial Sales Tax Laws. Manual calculation and online feeding of sales tax returns of Commercial Importer, Manufacturer, Wholesaler, Distributor, Retailer, Exporter and Service Provider
11. All above with practical examples, case studies and superior courts' judgments including Budget and notifications updates

Fee: 8,000/- + PST
Duration: 4-weeks (twice a week)
(Monday & Tuesday) 6 pm to 9 pm

Corporate Law & **Other**

1. Corporate

- Company's Incorporation (e filling)
- Maintenance of records
- Preparation & submission of documents
- Handling with other day to day matters

2. Other

- Preparation of a partnership deed
- Registration & De registration of partnership
- Registration of Trade mark and copy right

Fee: 2,000/- + PST
Duration: 1-week (twice a week)
(Monday & Tuesday) 6 pm to 9 pm

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www.softax.com.pk

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ISO 9001 CERTIFIED AMERICAN GLOBAL STANDARDS

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Course **Facilitators**

Mr. Noman Iftikhar Khawaja
(CEO Softax (Pvt) Limited)

Mr. Noman is a renowned facilitator & trainer in the field of taxation with his success track spanning over two decades. Moreover, he also heads "Softax Consulting" a firm dedicated for the past 26 years to joining Tax Advisory & Compliance together with real life practical problems. He is also heading Softax (Pvt) Limited as CEO providing web based Online Taxation Support Services and Corporate Training.

Mr. Arif Hussain Ejaz
(Advocate High Court)

Mr. Ejaz is the Director Legal at Softax (Pvt) Limited. He served LTBA seven years as chairman / vice chairmen education committee and also worked as editor "Monthly VAT" Exclusive, sales tax magazine. He is visiting faculty in superior university for last ten years and also conducting trainings from the platforms of Softax, SMEDA, and different chambers and tax bars of Punjab for last 15 years

Mr. Abdul Qadir Khan
MBA, LLB. Director at Softax.

Mr. Abdul Qadir Khan is a director at Softax and associated since 2008 and conducted a number of workshops, seminars and short courses on E-filing of returns and statements under Federal and Provincial Laws including SECP from the platform of Softax (Pvt) Limited. Additionally handling Income and sales tax cases of Softax's clients including e-filing of registration application, annual income tax returns, income tax withholding statements, monthly sales tax returns and sales tax withholding statements.

Program **Details**

Timing:	6:00 pm to 9:00pm
Venue:	Softax House, 51/A-2, Lawrance Road, Lahore.
Duration:	9weeks (2 days a week, 3 hours a day) (Monday & Tuesday)

Complete **Course Fee**

Fee: Rs. 16,000 + PST
Including course material & 9 weeks free membership of www.softax.com.pk

Contact **Details**

Adeel Afzal
(Assistant Manager Training)
+92 323 414 40 02
training@softax.com.pk
Softax House, 51/A-2, Lawrence Road, Lahore - Pakistan
+92 42 363 121 48

Batch	134
Starting From	February 25, 2019
Last Date for Registration	February 22, 2019

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