

# HANDLING TAX MATTERS

*Day to Day Practical Issues relevant to Income Tax, Sales Tax & Federal Excise*

**KARACHI**

**November 23, 2012**

**Regent Plaza Hotel**

*Timing: 10:00 am to 05:00 pm*

## About Softax

Softax (Formerly NIU) has been established in 1997 with an objective to part with affordable quality training in the fields of Taxation, Corporate Laws, Internal audit, Information technology, HRM, Accounting and Finance etc. by introducing a unique training concept of "Learning For Solutions". Today Softax is proud to have trained over 17,000 Corporate Executives and arranged more than 600 workshops and short courses.

## Course Objectives

Whether we like it or not, paying taxes is a part of life. Conclusively, you have to settle your tax problems. You need knowledge in order to navigate through the minefield of FBR. Take the initial step and join us in this day-long session where tax professionals will let you know not to fear the FBR. They will give you the solution of your day to day tax issues relevant to Income Tax, Sales Tax & Federal Excise Laws.

At the end of the session, the participants will be able to handle tax matters of their organization in an efficient and professional manner and play a vital role in avoiding undue tax burden.

## Contents

### COMMON TOPICS

Salient features of Tax Laws

- How to avoid extra taxes?
- Handling different type of notices
- Remedies available to the taxpayer against undue taxes and harassment.
- Techniques to handle departmental audits
- Assessment & Appeal Procedures

### INCOME TAX

- Which types of expenses are not admissible in the eyes of law?
- Which measures are to be taken ensuring admissibility of expenses?
- How to plan sources for business and personal investments?
- How to maintain bank accounts to justify the transactions before tax authorities?
- Minimize the tax liability by availing proper exemptions, reductions and credits available in the Income Tax Law.
- How to manage tax issues relevant to withholding tax transactions?

### SALES TAX

- Basis for rejection of input tax credit for adjustment.
- How to deal with carry forward amount to fulfill the requirements of annexure-F of the Sales Tax Return?
- How to deal with taxes paid on services under provincial sales tax laws
- How to deal with matters relevant to black-listing and suspension of registration?
- How to plan the tax matters ensuring safety from criminal proceedings under Sales Tax Law?

## Who cannot afford to miss?

- Chief Financial Officers
- Managers Finance/ Accounts/ Taxation
- Tax Executives
- Tax Consultants
- Internal Auditors
- Businessmen
- Other personals dealing with tax matters of an organization

## Facilitator

### NOMAN IFTIKHAR KHAWAJA

Mr. Noman is a renowned facilitator & Trainer in the field of Taxation with his success track spanning over two decades. Moreover, he also heads "Softax Consulting" a firm dedicated for the past 22 years to joining Tax Advisory & Compliance together with real life practical problems. He is also heading "Softax (Pvt.) Ltd" as CEO.

## Registration Details

1. Name of Participant
2. Designation
3. Organization
4. Tele #
5. Cell #
6. E-mail
7. Participation(s) will only be confirmed on receipt of cash/ PO/Cheque/DD (in favour of **Softax (Pvt) Limited**) before last date

## Fee Structure

Up to last date Rs. 7,495/-

After last date Rs. 7,995

**Last Date for Registration: November 19, 2012**

For registration and other details please contact

**Mr. Raheel Qayyum**  
**Workshop - Coordinator**  
**0321-8953015**

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