

**A complete overview & solution of your practical problems****About Softax**

Softax (Pvt) Limited formerly "NIU Center for Business Learning" has been established in 1997 with an objective to part with affordable quality training in the field of Taxation & Corporate laws, Internal Audit, Accounting and Finance etc. Today Softax is proud to have trained over 17,000 Corporate Executives and arranged more than 600 workshops and short courses.

**About E-filing**

E-filing is a facility for the taxpayers to file income tax and sales tax returns/statements through internet. It is a simple way to submit documents using internet and pay taxes through online system. It saves time and, quite often, a significant amount of money over traditional methods. FBR's web portal is a Virtual Tax Office working round the clock, where you can save your precious time and easily prepare and submit returns and statements electronically.

**Course Objectives:**

Considering the need and repeated demand of business community, corporate employees, Lawyers, Tax Consultants and others involved directly or indirectly in e-filing, the management of softax has arranged a workshop in Sargodha. The workshop aims at to review, discuss and understand each and every aspect of FBR's web portal with special emphasis on day to day practical issues coming across by using FBR's web portal. At the end of the session the participants will be able to submit their income tax and sales tax returns and statements in a professional manner.

**Trainers****Noman Iftikhar Khawaja**

Mr. Noman is a renowned facilitator & trainer in the field of Taxation with his success track spanning over two decades. Moreover, he also heads "Softax Consulting" a firm dedicated for the past 23 years to joining Tax Advisory & Compliance together with real life practical problems. He is also heading "Softax (Pvt.) Ltd. as CEO.

**Abdul Qadir Khan, MBA**

Mr. Khan qualified his Masters in Business Administration (Finance) and has possessed more than five years of diversified experience in the field of taxation with specialization in e-filing. Currently he is working as Manager Operations with Softax Group and mainly involved in handling all taxation and e-filing matters of Softax's clients. He has conducted so many workshops and training sessions for the professionals from the platform of Softax and other training/business forums.

**For Registration please contact:****Mr. Mujtaba Qayyum | Coordinator****0321-5596119****Softax (Pvt) Limited**

LOGIX Umer Campus, 80 - Jail Road, Sargodha.

Phone: 048-3724999, Fax: 048-3724998

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**How withholding evidence can be attached with the return as there is no option available but the LAW requires it?**

**Who cannot afford to miss?**

People using or want to use FBR's web portal for submission of Income Tax and Sales tax returns, statements and applications.

**Course contents**

- Introduction to E-Filing
- An overview of FBR's web portal
- E-Registration (Individual, AOP & Company)
- Preparation & submission of NTN application
- Preparation & submission of application for change of Particulars
- E-Enrollment
- Creating sub-users
- Obtaining Digital Signatures.
- E-Filing of Annual Income Tax Return
- E-Filing Monthly Sales Tax Return
- E-filing of Annual Sales Tax Return
- E- Filing Monthly Withholding Statements
- E-Filing of Annual Withholding Statement
- E- Filing Income Tax Refund Application
- E-Filing of Wealth statement and Wealth Reconciliation
- Procedure involved in revision of Income Tax & Sales Tax Returns.
- De-Registration process
- Handling with other day to day matters

**10% Discount**  
Subject to registration  
before 10/04/2013

**Who will file online Tax Returns/Statements?**

- Companies
- AOP's
- Persons registered under The Sales Tax Act, 1990.
- Salaried Individual having Salary income above Rs. 500,000/- or more.
- Others (Optional)

**Programme Detail**

- Date:** April 20, 2013  
**Timing:** 02:00 pm to 06:00pm  
**Venue:** LOGIX Umer Campus, 80-Jail Road, Sargodha.  
**Last Date:** March 15, 2013  
**Fee Structure:**  
**Upto last date:** Rs. 2,495/- per participant  
**After last date:** Rs. 2,995/- per participant

**Registration Details:**

Please send the following information of the participant(s) through E-mail, Fax or Courier. Online registration facility is also available in the events section of [www.softax.com.pk](http://www.softax.com.pk).

- 1.Name of Participant
2. Designation
- 3.Organization
4. Tele #
- 5.Cell #
6. E-mail

7.Participant(s) will only be confirmed on receipt of cash/ PO/ Cheque/ DD in favor of Softax (Pvt) Limited before last date.

*Note: Please add Rs. 300/- for outstation cheques & Payorders.*