

# Employees Disciplinary Procedure & Domestic Enquiry

(According to Latest Labour Laws & Superior Court Judgments)

April 19, 2018

[09:30 AM to 04:30 PM]

Movenpick Hotel, Karachi

April 27, 2018

[09:30 AM to 04:30 PM]

Sunfort Hotel, Lahore

## INTRODUCTION

Workplace grievances may occur as long as there is an Employer-Employee relationship. When grievances are not identified and handled amicably, employee morale can be affected, leading to lower engagement level and productivity, and higher attrition as employees lose confidence with the leadership.

Disciplinary action is sometimes necessary to maintain the decorum of the organization. Grievance handling and disciplinary actions are both challenging aspects of employee management, but it has got to be done when the need arises. Without knowing legal criteria and legal obligations, disciplinary action may lead towards severe litigation problems which may cost organization severely.

This workshop is especially designed for Human Resources, Industrial & Employee Relations Professionals that how to conduct disciplinary action against Employees with sound legal understanding and how to avoid Legal loopholes in disciplinary actions according to the theme of Employment Laws.

After this workshop Participants will learn how to avoid long lasting litigation and will be able to conduct & follow proper legal procedure for Disciplinary Actions against Employees as per Labour Law of Pakistan.

## ABOUT SOFTAX

Softax (Pvt) Limited has been established in 1997 with an objective to part with affordable quality training in the field of Taxation & Corporate laws, Internal Audit, Accounting and Finance etc. by introducing a unique teaching concept of "learning for solutions". Today Softax is proud to have trained over 28,000 Corporate Executives and arranged more than 800 workshops and short courses.

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### Resource Person

**Mr. Asif Amin (Advocate)** has over 17 years of service experience in multi-national and well reputed national organizations.

Some of his renowned serving organizations' sectors include Pharmaceutical, Banking, Telecommunication, FMCGs, Health Care etc.

He has conducted numerous workshops on corporate management & legal topics (includes complete range of Industrial Relations Laws, Employment Laws, HRM & Banking Laws etc with practical approach). He imparted training to senior professionals of numerous leading multi-national and well known organizations in Pakistan.

He has provided training to over 7500 professionals from more than 700 plus leading MNCs and Well Known Corporate Organizations in Pakistan.

He is a Practicing Advocate of High Court and being a Legal Consultant specific dealing in Human Resources Management, Industrial Relations Laws, Employment Laws, Banking Laws & Commercial Laws.

He has also participated and was interviewed in various Live Business Talk Shows in TV Channels. His written research legal articles has been published in various leading research law magazines.



### Registration Details

Please send the following information of the participant(s) through e-mail:

- |                        |                |                 |
|------------------------|----------------|-----------------|
| 1. Name of Participant | 2. Designation | 3. Organization |
| 4. Telephone #         | 5. Cell #      | 6. E-mail       |

### For more details, please contact:

#### Karachi

**Mr. Daniyal Soomro**

(Workshop Coordinator)

C: 0321-5596119

E: karachi@softax.com.pk

#### Lahore

**Mr. Adeel Afzal**

(Workshop Coordinator)

C: 0323-4144002

E: training@softax.com.pk

### Workshop Investment:

Up to last Date: **Rs. 16,500/-**

After last Date: Rs. 17,500/-

+16% PST for Lahore only

(Inclusive of Course Material, Relevant Case Studies, Lunch, Tea, and Certificate of Participation.)

Last date for registration:

**Karachi: 16-April-2018**

**Lahore: 23-April-2018**

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